



Fall 2020 BUSINESS MEETING AGENDA

Nov 5, 2020, 2 – 4 pm

Zoom: <https://us02web.zoom.us/j/89842068687>

2 - 4 pm
2:00 - 2:05 Welcome
2:05 - 2:10 1. Approval of agenda
2. Consent Agenda 201. Approval of June 23, 2020 meeting minutes 202. 2020 ABCPLD Accomplishments 203. Budget Platform Letter 204. Template Letter from Finance Committee
2:10 - 2:30 3. Chair's Report (verbal) 301. First 6 Months as Chair 302. Library Partners & Advocacy Work
2:30 - 3:15 4. New Business 401. Changes to Committee Roles a. Report b. Mentorship Team Procedures c. Updated Election Procedures 402. Delegates at ABCPLD meetings a. Report

b. Draft Policy

3:15 - 4:00

5. Closed Session

Next Meeting

6. Date and Location

4:00 Adjournment



2020 SPRING MEETING MINUTES

23 June 2020

held virtually on Zoom

In attendance:

Jim Bertoia	Sparwood	Deb Koep	North Vancouver City
Rosemary Bonnano	Vancouver Island Regional Library	Melissa Millsap	Chetwynd
Ursula Brigl	Cranbrook	Toby Mueller	Lillooet
Fiona Bruce	Terrace	Jackie Barber	Nakusp
Rebecca Burbank	Powell River	Don Nettleton	Okanagan Regional
Paul Burry	Prince George	Carmen Oleskevich	Southern Gulf Islands Community Libraries
Brian Butler	Hazelton	Kim Partanen	Castlegar & District
Heather Buzzell	Penticton	Beverly Rintoul	Rossland
Beth Davies	Burnaby	Marc Saunders	Port Moody
Wanda Davis	Cariboo Regional District	Maureen Sawa	Greater Victoria
Christina de Castell	Vancouver	Surinder Singh	Surrey
Heather Evans Cullen	Gibsons	Sasha Tauzer	Greenwood
Alex Faucher	Elkford	Tracey Therrien	Nelson
Karli Fisher	Fort St James	Elizabeth Tracy	Whistler
Cari Lynn Gawletz	Grand Forks & District	Jacqueline Wagner	Radium Hot Springs
Emma Gillis	Pemberton	Susan Walters	Richmond
Todd Gnissios	Port Coquitlam	Wendy Wright	Smithers
Scott Hargrove	Fraser Valley Regional	Andrea Freeman	Executive Director, ABCPLD
Karen Hudson	Salt Spring Island		

1. Business Meeting - called to order 1:01 pm.
Motion to accept agenda: Marc Saunders / Surinder Bhogal CARRIED

2. Consent Agenda
201. Motion to approve consent agenda: Karen Hudson / Ursula Brigl CARRIED

3. Chair's Report

301. Advocacy and Next Steps

Scott shared some history of how ABCPLD has approached advocacy in the last few years, starting with the creation of the BC Public Library Partners in 2018. The first major Partners event was "The Future of Libraries," hosted in Whistler during UBCM. This kicked off a strong relationship with Minister Rob Fleming and started to change the government perception of the library sector. In 2019, the Partners hired a professional advocacy consultant and hosted a popular booth at the fall 2019 UBCM convention in Vancouver. Earlier this year, libraries received provincial grant funding at 2019 levels and received a one time grant of \$3 million. Our advocacy consultant believes this level of funding with no cuts is a direct result of the unified advocacy work over the past few years. It will be critical to spend the one time funding strategically and demonstrate the value we can create for BC communities. A key component of all of our jobs is to advocate for libraries, and to advocate with a collective voice. 2021 and beyond is likely going to be challenging when it comes to budget increases. We have to stay focused and keep investing our efforts towards our common goals. Please continue building relationships with the people who control finances in your community, whether it's your Mayor, your MLA, or other local stakeholders. If you need help crafting or amplifying your message, contact ABCPLD and we will be happy to help you.

Motion to accept the Chair's Report: Deb Koep / Susan Walters CARRIED

302. Goodbye from Scott

Scott shared some of the accomplishments of ABCPLD over the past 4 years - ABCPLD has become a legal, recognized institution; increased visibility in key areas with key stakeholders; developed a strong profile with the provincial government, resulting in the first funding increase in 10 years. ABCPLD has also developed strong relationships with BCLA, BCLTA, and BC Libraries Coop. We now have an Executive Director, a critical role for our organization, and we have more members than ever before - 69 out of the 71 libraries are now ABCPLD members. ABCPLD has become the association we needed when we most needed it. Recognition and appreciation to Annette de Faveri (BCLA), Babs Kelly (BCLTA), Kevin Millsip (Coop), Jenny Benedict (past Chair), Maureen Sawa (past Chair), Andrea Freeman (ED, ABCPLD), and Elizabeth Tracy (Vice Chair). Thank you for all of your support.

Motion to accept the Goodbye from Scott Report: Brian Butler / Melissa Millsap CARRIED

4. Committee Reports

401. Nominations Committee - Marc Saunders

Over this last year, we've created processes and supporting documents to make our voting process and Board selection process transparent and smooth. We've created Voting Procedures which outline the steps we take for an election, and we've also articulated the Board Roles & Time Commitments, which defines each position and declares the Board's commitment to wanting to have a Board that represents the diversity of our province, as much as possible. This document was presented at last fall's meeting. Both of these documents are available on the ABCPLD website. In terms of nominations, as you've seen in the last few months, I've overseen a nominations process for the incoming Vice Chair, the Treasurer/Secretary, and the winner of this year's 2020 Award of Excellence. These will be announced in the AGM.

402. Membership Committee - Karen Hudson

We have a record number of ABCPLD members: 69 out of 71 libraries. We saw an increase from 65 to 69 members as a result of the weekly Zoom calls. Andrea received emails from these 4 new members sharing how much they appreciate the support from ABCPLD and how they wanted to officially join the association. And we have a record response rate to membership dues. As you'll see in the financial reports presented during the AGM and available in your meeting package, we have received almost all of the membership dues. Side note - congratulations again to Sherry Murphy for winning the \$25 gift certificate for getting her membership dues in so promptly! We've had 7 new Library Directors or interim Directors start since the fall meeting.

Motion to accept Committee Reports: Carmen Oleskevich / Wendy Wright CARRIED

5. New Business

501. Designates at ABCPLD Meetings

There have been past requests for designates to attend ABCPLD meetings in case the Library Director was not able to attend. At past ABCPLD meetings, the members voted against this. There was some discussion that indicated interest for designates to attend some meetings. We did a live Zoom poll to see if Directors were interested for ABCPLD to draft a policy for non-unionized designates to attend some meetings. A vast majority were interested.

ACTION: ABCPLD Board to draft a policy and present at the fall 2020 meeting.

502. ABCPLD 2020 Operating Plan

Andrea outlined ABCPLD's operating plan.

Motion to accept Operating Plan: Marc Saunders / Alex CARRIED

ANNUAL GENERAL MEETING

1. Approval of the minutes of the previous AGM

Motion to accept minutes of the previous AGM: Karen Hudson / Rosemary Bonnano CARRIED

2. Consideration of Financial Statements

We are currently benefiting from a surplus budget, but if we want to continue funding items such as an advocacy consultant, professional development at the fall meeting, and supporting travel subsidies, we will need to bring in more funding to run a balanced budget. The 2020 budget has been amended to reflect known impacts of the COVID-19 pandemic and will allow more of the surplus to be carried forward into 2021.

Motion to accept Income Statement: Maureen Sawa / Heather Buzzell CARRIED

Motion to accept 2020 proposed Budget: Don Nettleton / Deb Koep CARRIED

In the future, we are potentially looking at an increase in membership fees. An increase would allow us to be able to provide travel subsidies for the ABCPLD Board, the Executive Director, and members to attend meetings and ABCPLD functions. We also need to be budgeting for annual increases for the Executive Director role. A couple different scenarios were discussed for how to approach an increase. There's nothing to vote on now, this is just a heads up and preparation for future discussion and decision making.

Member points: We might want to have some language around how much reserve we keep, like 10%. We also need to have some money in reserve in the event of changes to the Executive Director role.

3. Consideration of Submitted Members' Proposals

There were no proposals submitted by members.

4. Treasurer/Secretary Role

Last Fall 2019, we discussed merging the Treasurer and Secretary into one role. It has been working very well and we're looking to formalize it.

Motion to merge the roles of Treasurer and Secretary into one role: Toby Mueller / Karen Hudson CARRIED

5. The Election of Directors

a. Recognition of Outgoing Chair

Elizabeth Tracey recognized Scott Hargrove as the outgoing Chair.

b. Recognition of Incoming Chair

Scott Hargrove recognized Elizabeth Tracy as the incoming Chair.

c. Election of Vice Chair

Elizabeth Tracey recognized Susan Walters as the acclaimed Vice Chair.

d. Other elections if necessary

With Susan Walters stepping from the Treasurer/Secretary role into the role of Vice Chair, Elizabeth Tracey recognized Ursula Brigl as the acclaimed Treasurer/Secretary.

6. Director of Excellence Award

Maureen Sawa was the 2020 recipient of the ABCPLD Director of Excellence award.

Motion to adjourn AGM: Rosemary Bonnano / Marc Saunders CARRIED

6. Closed Session

601. There are no closed session topics to be discussed.

7. Next Meeting:

The business meeting and fall professional development sessions will be held virtually in October. To make it more accessible, we'll likely spread the topics of the sessions out over several days. A poll will be sent out to determine the topics.

8. Adjournment: meeting adjourned by Elizabeth Tracy at 2:43 pm

Motion to adjourn meeting: Susan Walters / Elizabeth Tracy CARRIED



ABCPLD 2020 ACCOMPLISHMENTS

1. Oriented and developed new ABCPLD Board
2. Developed a strong profile with the provincial government, resulting in the first funding increase in 10 years
3. More membership than ever before! 96% of BC Library Directors are ABCPLD members
 - a. 68 members in 2020 (compared to 63 members in 2019 and 54 in 2018)
4. Zoom Calls to support collaboration and ongoing decision making
 - a. Spring: 40-50 Directors attended each call
 - b. Summer/Fall: 30-40 Directors attended each call
 - c. Recordings of the guest section are shared with Federation Coordinators to promote clear and consistent communication
5. Developed a 2021 format for Zoom Calls moving forward
6. Worked with Library Partners to present a budget at the provincial budget consultation process, and developed a platform ask for all the major political parties
7. Attended virtual UBCM to learn more about municipalities and how the Library Partners can leverage conversations and requests with our stakeholders
8. Developed relationship with BCLTA
 - a. Attended and presented at 3 BCLTA Meet Ups
9. Created Voting Procedures to support a transparent and clear nomination process
10. Delivered 2020 Award of Excellence to Maureen Sawa at Annual General Meeting
11. Supported a Board vision and planning day

Still working on, will be finished by end of 2020/early 2021

1. Pilot paid sessions for non-ABCPLD members at the Fall professional development series
2. Professional Development series online and expanded
3. New ABCPLD email listserv
4. New Library Director's Orientation (in collaboration with Federation Coordinators, Libraries Branch)

Platform Submission from the BC Public Library Partners - October 2020

The BC Public Library Partners (BCPLP) advocate on behalf of public libraries in British Columbia. The Partners are a collaborative effort representing the major voices in the public library sector: the Association of BC Public Library Directors, the BC Library Association, the BC Libraries Cooperative and the BC Library Trustees Association.

For the 2020 provincial election, we have two platform requests:

- 1. A sustained, ongoing increase to the public library annual operating grants to \$20 million a year. Moving forward, we also ask that the increase be tied to inflation.**
 - a. The current provincial annual operating grants to public libraries total \$14 million. While this amount has not changed in over 10 years, community needs, new service demands and inflation has put constraints on the budgets for public libraries. This request for sustained increased funding was supported by the Select Standing Committee on Finance and Government Services as part of the Budget 2020 Consultation process.

- 2. A one-time \$35 million COVID recovery fund for public libraries across BC.**
 - a. Public libraries play an important role in the ongoing health and learning of communities. This has never been more true than during the pandemic. Libraries have pivoted to providing even more online services, programming and resources, minimizing the impact of social isolation. Libraries are offering curbside pickup of materials, and expanded delivery to homebound seniors and community members. Libraries have boosted access to wifi and found creative ways to connect their communities to the wider world of job opportunities and government information and support.
 - b. This essential work has put a tremendous strain on all 71 public libraries in BC. This strain is made even more difficult with the budget constraints being placed on municipalities, the loss of and reconfiguration of facility space, and the impacts of COVID safety protocols.
 - c. Public libraries recognize our duty and role in helping BC recover. Given one-time funding, we have a number of ideas for how to deliver even better service for British Columbians:
 - i. Community Events, Programming & Outreach
 - Boost our existing virtual programming on skill building, mental health, job seeking, and using technology
 - Augment our outreach services through innovative approaches like community service kiosks

- ii. Resources
 - Increase access to e-resources, particularly those that help public libraries support learning (K-12, re-skilling, post-secondary)
- iii. Facilities
 - To meet COVID protocols, rent larger indoor spaces for library programming in winter, build or expand outside spaces by using hardwalled tents and heaters, and modify large meeting rooms so they're available for in-person uses like students using wifi or studying.
- iv. Technology
 - Increase hotspot, laptop, device lending
 - Increase bandwidth and expand public computer access

The work of public libraries across BC is inspired and informed by a shared commitment to access, equity, diversity, reconciliation, and life-long learning. We know public libraries are critical infrastructure across BC communities, and we know that public libraries will play a key role in helping our communities recover towards a stronger future.

Thank you,

Andrea Freeman
Executive Director
ABCPLD

Annette DeFaveri
Executive Director
BCLA

Kevin Millsip
Executive Director
BCLC

Jerrilyn Schembri
Executive Director
BCLTA



Letterhead, if applicable

June **, 2020

Attention: Select Standing Committee on Finance and Government Services
([Submissions will be accepted online starting June 1, 2020](#))

Regarding 2021 BC Government Budget Priorities

Dear Committee Members,

This submission is on behalf of the [organization, board, library].

We would like to thank the provincial government for the leadership it has shown helping people in British Columbia navigate the COVID-19 pandemic.

Every day in our communities, we see first hand the need for strong public services and social infrastructure. Throughout this crisis, B.C. public libraries have continued to serve communities - assisting those most vulnerable to access government forms and assistance, providing entertainment and connection to those who feel isolated, and ensuring equitable access to online resources and learning opportunities that our communities rely on for today and for their future well-being. For all British Columbians, public libraries make life more affordable, improve access to services that people count on, and support the development and rebuilding of strong and sustainable economies.

In times of economic upheaval and uncertainty, public libraries are critically important community infrastructure.

In March 2020, the Province announced a one-time infusion of \$3 million for public libraries across B.C. We were heartened by this announcement and these funds. This one-time grant will assist public libraries to implement technology and resources to better support communities during and post COVID-19. And yet, more still needs to be done so that public libraries are able to meet the increasingly complex demands of their communities, and are able to support the recently released *B.C.'s Strategic Plan for Public Library Service*.

We realize there are immense pressures on all levels of Government and we appreciate that this year there will be many compelling demands on the 2021 budget. Public libraries are also in need, and have not seen an increase in core provincial funding since 2010. It is imperative that the provincial government demonstrate a commitment in the 2021 budget that addresses this growing gap in provincial funding to public libraries and the need for reliable and sustained annual funding increases.

While we continue to advocate for sustained and reliable annual increases to the provincial operating grant for public libraries, this year, as a demonstrated commitment from the provincial government and in support of our shared strategic goals, we are asking for a one-time \$3 million investment in province wide training and professional development for public library staff and boards.

2020 has been an unprecedented period of uncertainty for British Columbians and the 2021 budget will, of necessity, be concerned with rebuilding local economies and the well-being of individuals, families, and communities throughout B.C. Public libraries, like other critically important public services, are an integral part of BC community social and economic infrastructure and as such are in need of provincial support and investment.

Investing in B.C. public libraries is investing in B.C. communities for everyone.

Sincerely,

(name and if applicable position in organization or library)

CC:

Minister Fleming, Ministry of Education

The BC Public Library Partners:

Scott Hargrove, Chair, Association of BC Public Library Directors

Babs Kelly, Executive Director, BC Library Trustees Association

Annette DeFaveri, Executive Director, BC Library Association

Kevin Millsip, Executive Director, BC Libraries Cooperative



October 2020

Report: Changes to Committee Roles

Background

ABCPLD has traditionally had 2 Committee Chair roles: the Nominations Chair and the Membership Chair. The Nominations Chair oversees the nominations and voting process, including communicating with interested candidates. The Membership Chair reaches out to new Directors and provides orientation, support and access to mentoring.

The ABCPLD Board identified in July 2020 that the Executive Director is now doing much of the Committee Chair roles, and that a review and possible change was needed to ensure these roles were meaningful and adding real value to the Association. The Executive Director, Board, and the Committee Chairs met in early October 2020 to discuss the Committee Chair roles.

Summary of Changes

As a result of this meeting, the ABCPLD Board is pleased to share an update to these roles:

1. The Nominations Chair and the Membership Chair are dissolved.
2. There are now 3-5 positions that make up the “Mentorship Team.”
3. When there’s an open position on the Board, the Mentorship Team will become the Nominations Committee, with 1 person being chosen as the Nominations Chair.
4. This was selected as the solution for a few reasons:
 - a. There still needs to be a Nominations Committee to ensure objectivity and transparency in the Board recruitment process.
 - b. The Mentorship Team will have regular connections with Directors, and will be in a prime position to encourage Directors to put their names forward and answer questions they may have about the open roles.
5. The main responsibilities of the Mentorship Team are to:
 - a. Connect with new Library Directors, upon introduction from the Executive Director
 - b. Connect with existing Library Directors, whenever needed
 - c. Work with the Executive Director to host the monthly Peer Mentorship Hour
 - d. Step into the Nominations Committee roles whenever there is an open position

Conclusion

The [ABCPLD Election Procedures](#) document has been updated to reflect these changes. [A Mentorship Team Procedures](#) document has been created to outline these positions and describe how Mentorship Team positions are appointed.



ABCPLD Mentorship Team Procedures

Role of the Mentorship Team

The ABCPLD Mentorship Team plays an important role in ensuring all 71 Library Directors across British Columbia receive timely peer support and assistance whenever needed.

The main responsibilities of the Mentorship Team are to:

1. Connect with new Library Directors, upon introduction from the Executive Director
2. Connect with existing Library Directors, whenever needed
3. Work with the Executive Director to host the monthly Peer Mentorship Hour
4. Step into the Nominations Committee roles whenever there is an open position

Experience Requirements

To be a member of the Mentorship Team, a Library Director should have at least 3 years of experience. This is to ensure they are coming into the role equipped with the experience necessary to feel confident as a mentor to peer Directors.

Appointment of Mentorship Team Members

The Mentorship Team is composed of 3-5 ABCPLD members in good standing and are appointed to 1 year terms.

1. The 1 year term starts at the AGM in the spring and finishes at the AGM in the following year.
2. A few months before the AGM each calendar year, the Executive Director will send an email to invite those who might be interested to be part of the Mentorship Team.
3. If there are more than 5 names, the ABCPLD Board will meet to decide the 3-5 members. The decision will be based on trying to create a Mentorship Team that is as diverse as possible - geographic location, gender, age, cultural backgrounds, etc., and that meets the experience requirements.
4. The Mentorship Team will be announced at the AGM each year.
5. At the end of the 1 year term, if the invitation that seeks new Mentorship Team members doesn't result in 3-5 new names, then existing members can choose to stay on for another 1 year term.

ABCPLD Election Procedures

Nominations Committee

Led by the Nominations Chair, the Nominations Committee oversees the election process, in accordance with the Bylaws.

When there's an open position on the Board, the Mentorship Team and 1 representative from the Board will become the Nominations Committee. The Nominations Chair will be selected from the Mentorship Team. The process of choosing the Nominations Chair is a conversation and a mutual agreement. When an agreement can't be reached, then a vote will be taken amongst the Mentorship Team, and the majority will decide the Chair. When the vote is split, then an additional member of the Board will be invited to vote.

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Call for Nominations

The Call for Nominations will be sent each year to all active Members a minimum of 30 days before the ABCPLD Annual General Meeting. The Call will be open at least 30 days.

Active recruitment is undertaken by the Mentorship Team/Nominations Committee and members of the Board.

Nominating a Member

If you want to nominate someone, check with them first to confirm they are willing to let their name stand for the nomination. Email the nomination to the Chair of the Nominations Committee, or designate.

Members are also welcome to put their own names forward by emailing the Chair of the Nominations Committee, or designate.

A member of the Nominations Committee will speak to each person nominated and answer any questions they may have. If the nominee is still interested in moving ahead, they will be invited to submit a maximum 200 word statement about why they are

Updated October 2020

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interested in this position. This statement will be shared with the membership during the voting process.

Reviewing the Nominations

As soon as is reasonably possible following the close of the Call for Nominations, the Nominations Committee will meet to review all nominations. The Nominations Committee shall ensure the required range of expertise and skills as well as a diversity of geographic location, gender, age, cultural backgrounds, etc. are met.

Where only one candidate remains in respect to any position, that individual shall be certified by the Nominations Committee to have been elected to that office by acclamation.

Voting Process

The election takes place in the spring when there is an open position, and will run for at least 7 days.

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Once the voting deadline is set, all members in good standing will be emailed:

- A list of positions and candidates
- Candidate statements
- Instructions for casting a vote at the ABCPLD Annual General Meeting
- Instructions for casting an absentee vote, if a member cannot attend the AGM.

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Members must select from the candidates on the ballot.

Each member is allowed one vote for each vacant position. There will be no opportunity to vote by proxy.

An encouragement/reminder to vote will be sent by e-mail up to two times.

Electronic ballots must be received at the Office of the Executive Director prior to the poll closing at 23:59 pm (Pacific Time) on the last day of the election, which is the day before the AGM. Ballots received after the deadline shall not be accepted or counted.

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Vote Counting and Reporting Election Results

The Chair of the Nominations Committee, or an assigned designate from the Nominations Committee, and the Executive Director will oversee the results of the vote.

[Updated October 2020](#)

Following the close of voting, the results of the electronic vote will be tabulated. The results of the in person votes will also be tabulated.

The successful candidate(s) will be the individual(s) who receive(s) the greatest number of votes. In the case of a tie, the outcome will be determined by flipping a coin in the presence of all members at the AGM.

The Chair of the Nominations Committee will inform those present at the Annual General Meeting of the outcome of the election. Immediately following the meeting, the election outcome will be announced via the ABCPLD website and other communication channels.

A motion will be passed to destroy the ballots immediately following the AGM.

Board Appointment of Members

The Board may appoint a member in good standing as a Board member to fill a vacancy that arises as a result of a resignation, death, or incapacity of a Board Member during the Board Member's term of office.

A Board Member appointed by the Board to fill a vacancy ceases to be a Board Member at the end of the term of office of the individual whose departure from the office created the vacancy.

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[Updated October 2020](#)



October 2020

Report: Allowing Delegates to Attend ABCPLD Meetings

Background

Over the years, there have been member requests for a delegate, i.e. proxy, to attend ABCPLD meetings in the place of the Library Director. This has been brought forward several times to the membership for discussion and decision, most recently at the Spring 2019 AGM. Prior to 2020, every time this has been voted on, the result was to continue with the current practice of not allowing delegates to attend ABCPLD meetings.

This was most recently introduced for discussion at the June 2020 AGM. The decision from this meeting was for ABCPLD to draft a policy allowing for delegates to attend some meetings, and to bring the draft policy back for discussion and decision at the Fall 2020 business meeting.

Since the AGM in June, ABCPLD has established ongoing and regular Zoom calls. Each zoom call starts with a 30 minute “guest portion” where stakeholders and other guests are invited to be on the call. This is shared here as it would be possible right now for Directors to invite their non-union delegates to attend this portion of any call.

As part of the research to write this policy, the Executive Director reviewed similar practices at comparable associations.

Discussion

The primary arguments **for** allowing a designated alternate include:

- It allows the Director to have a voice by proxy, even if they can't make a meeting.
- It provides professional development and relationship building for the delegate.
- It creates an avenue for an organization to be consistently represented.

The primary arguments **against** allowing a designated alternate include:

- The challenge of managing in-camera discussions with delegates present.
- If primarily urban libraries send delegates, this could accentuate the divide between rural and urban libraries.
- If there are a lot of delegates attending each meeting, this could change the tenor of the conversation to become more like working groups rather than meetings of sector leaders.
- Directors may feel hesitant to openly share with someone not in a Director role.

- Voting can be managed electronically, it doesn't necessarily require attendance at the meeting.

Related ABCPLD Bylaws

5.2 Attendance at General Meetings

In addition to Members, Directors and the Society's auditor, if any, the Board may also invite any other Person or Persons to attend a General Meeting as observers and guests. All observers and guests may only address those present at the General Meeting at the invitation of the Person presiding as chairperson, or by Ordinary Resolution.

6.2 Entitlement to Vote

Each Member in good standing is entitled to one (1) vote on matters for determination by the Members. No other Person or Organization is entitled to vote on a matter for determination by the Members, whether at a General Meeting or otherwise.

6.4 Voting by Proxy

Voting by proxy is not permitted.

Draft Policy Statements

The draft policy is included in this board package for your review. The policy defines who qualifies as a delegate. The policy does not yet define which meetings delegates can attend, and how much they can participate, as that is one of the items up for discussion and decision at today's meeting.

There are 3 possible statements to be considered for inclusion in the policy, each with a different degree of restrictions on delegates attending ABCPLD meetings.

Proposal #1: Full Access - attend all meeting types & full participation, including voting

- Delegates may attend all ABCPLD AGM and Business meetings and entire, online information-sharing sessions (i.e. Zoom calls), including in-camera discussions.
- Delegates may share updates and participate in discussion, and vote on behalf of their Director.

Proposal #2: Restricted Access - attend all meeting types, except in-camera, and restricted participation, excluding voting

- Delegates may attend ABCPLD AGM and Business meetings, except the in-camera portion, and the guest portion of the online information-sharing sessions (i.e. Zoom calls).

- Delegates may share updates and participate in discussion, but may not vote on behalf of their Director.

Proposal #3: Existing Practice - attend only guest portion of information-sharing Zoom Calls

- Delegates may not attend the ABCPLD AGM, or the Business meetings. They may attend the guest portion of the information-sharing sessions (i.e. Zoom calls).
- Delegates may share updates during the guest portion of the online information-sharing sessions.

Conclusion

The discussion and decision before the membership today is:

Based on the past conversation and the information presented in this report, what is your preferred proposal for how much delegates can attend and participate?

Once there is a consensus on the preferred proposal, you will be asked to vote on the draft policy as presented.



DRAFT - ABCPLD Policy re: Delegates Attending Meetings

Introduction:

There are times when a Member (i.e. an ABCPLD “Library Director”) may not be able to attend an ABCPLD meeting. This statement outlines when Members may authorize a delegate to attend and speak on their behalf (ie “by proxy”).

Who qualifies as a “delegate”?

It is up to the discretion of the Member to appoint a delegate. That said, the delegate must not be a member of a union, and preferably holds a senior leadership position in the Member’s library, or is accustomed to assuming the role of Acting Director, in your absence.

Which meetings can delegates attend?

ABCPLD has 3 kinds of meetings:

1. Annual General Meetings that occur once a year in the spring,
2. Business meetings that occur once a year in the fall, and
3. Online information sharing sessions

(up to membership to decide Proposal 1, 2, or 3 from related Report)

Related Bylaws

5.2 Attendance at General Meetings

In addition to Members, Directors and the Society’s auditor, if any, the Board may also invite any other Person or Persons to attend a General Meeting as observers and guests. All observers and guests may only address those present at the General Meeting at the invitation of the Person presiding as chairperson, or by Ordinary Resolution.

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